

VILLAGE AT LITTLE RIVER HOA
Request for Architectural and/or Landscaping Alterations
PLEASE PRINT

Homeowner Name: _____ Date: _____

Property Address: _____

Mailing Address: (if different): _____

Phone: _____ Unit #: _____

E-mail: _____

Description of request & scope of work to be completed: _____

Please attach the proposed changes or additions you wish to make to your property. Include a copy of your property plat and indicate the exact location of proposed change or addition, distance to property lines from proposed change or addition, dimensions of backyard property, and relevant surrounding features. In addition, this request must include a sketch with the following information: style, dimensions and material color of the proposed change or addition, and the proposed construction time schedule. Should the Architectural Review Committee and/or Board require additional information your request will be deferred until additional information is received.

Notes:

- Requests from an owner with delinquent assessments will be denied. Once the assessment account is in good standing, the Architectural Review Committee and/or Board will promptly review and act on the request.
- The owner understands and agrees that no work in this request shall commence until written approval by the Architectural Review Committee and/or Board is received (please allow up to 30 days for review and approval).
- Once approved, construction must be completed in a timely manner, of any debris resulting from construction.
- Construction must meet all zoning, building codes, and laws of the country. For further information regarding building permits and codes call (843) 915-5090. Further, nothing herein contained shall be construed as a waiver or modification of such code or law.
- Where applicable, utility easements are to be marked before excavation is started. This service is provided free of charge by SC811, phone number (888) 721-7877. Please note there if a FINE if underground cables or conduits are severed.
- Misrepresentation of any items in this request, either oral or written, may void any approval by the Architectural Review Committee and/or the Board.

I have read Article IX-Architectural Control, Restrictive Covenants and the Rules and Regulations, No. 7 of the Village at Little River HOA.

This form and all required and necessary paperwork must be submitted to Property & Association Management Co., via mail, e-mail or in person to the office:

Mail to: P. O. Box 395, Little River, SC 29566
Email to: pam@scpaminc.com
Deliver in person to: 2126 Hwy. 9E, Ste. G4, Longs, SC 29568

Owner Signature: _____ Date Submitted: _____

Date sent to Architectural Review Committee and/or Board by Management Company:
